

TE Learning Connection (TELC)

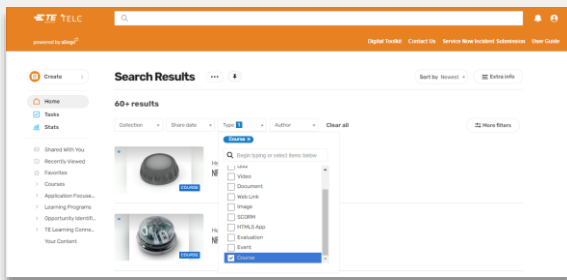
Quick Start for Distributor Partners

1 Logging in to TELC

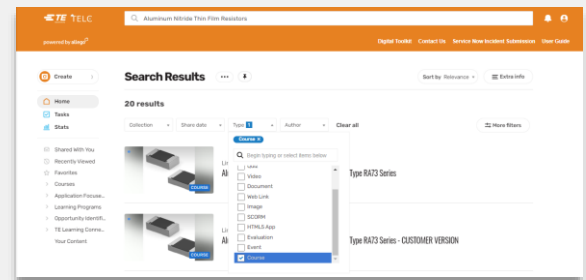
1. Log in to your **TE.com account**
2. Select the **Tools & Resources** drop-down menu
3. Select **View All Resources** from the *Your Resources* page
4. Select **TE Learning Connection** under *Administrative*
5. Select the **External Partner Login** Button
6. Enter **tepartners** in the *Enter your Company login for SSO* field
7. Click the **Continue** Button

- Bookmark the TELC Landing Page [here](#)
- You must be logged in to your active TE.com account
- You must have an active TELC Account
- Click [here](#) to Request a TELC Account

2 How to Find Courses



OR



1. Place your **Cursor** in the Search Textbox
2. Press **Enter** on your keyboard
3. Click the **Type** drop-down & select **Course**
4. Select any **Course** to launch

1. Type **Search Terms** in the Search Textbox
2. Press **Enter** on your keyboard
3. Click the **Type** drop-down & select **Course**
4. Select any **Course** to launch

3 Using Filters

More filters

1. Click the **More Filters** Button in the top right of the Courses Category
2. Choose from criteria such as **Application, Business Unit, Category, Language, Learning Point Value, Product Brand, or Product Family.**

4 Launching Courses

START COURSE

Launch

1. Once you've located a Course you would like to take, simply click anywhere on the Course thumbnail to launch it
2. Click the **Start Course** or **Launch Button**, depending on the Course

5 Viewing Completion History

1. Select **Tasks** from the Navigation Pane
2. Select **Your Completed Tasks**

Item / Collection	Assignee	Status	Progress	Scores	Due/Ending
	Scott Jones	FINISHED	100%	100% complete	Never